**AGENDA –**

1. **CALL TO ORDER, 6:30 P.M.**
2. **ROLL CALL**

B. Schaschek, here.

J. Brown, here.

W. Nunnally, here.

J. Penniman, here.

D. Patteson, here.

G. del Rio, here.

J. Harris, here.

Town Attorney: A. McRoberts present via phone.

1. **APPROVE AGENDA**

**Motion *W. Nunnally* to approve Agenda.**

**Second *D. Patteson.***

**Motion carries 6-0.**

1. **APPROVE MINUTES**

October 13, 2022, Town Council Regular Called Meeting Draft Summary Minutes

**Motion *W. Nunnally* to approve October 13, 2022 Summary Minutes.**

**Second *D. Patteson.***

**Motion carries 6-0.**

1. **FINANCIAL REPORT**

* Treasurer’s Report and Balance Sheets as of Oct. 31, 2022, accepted.

1. **PUBLIC HEARING – CUP APPLICATIONS**

* Stephens, to operate a Short-Term Rental located at 416 Steamboat Road
* Baker, to operate a Short-Term Rental located at 125 Edgewood Lane
* Landers, to operate a Short-Term Rental located at 89 Park Place
* Pollard CUP – Café

**G. PUBLIC COMMENT**

J. Burke (Vineyard Grove): Opposed to Landers CUP. Disproportionate amount of STR’s. Noise, traffic is of great concern.

L. Beasley (Vineyard Grove): Opposed to Landers CUP. Limit grandfathered. Should be limited to 10%. Also expressed that noise and traffic are a concern. HOA is looking into putting restrictions.

R. Fuller: Lots of gray areas. When there are objections, what is the procedure with approval/denial. Possible law suits. Irvington has ordinance with CUP’s. People have made large investments in property. We need to consider the whole town and not neighbourhoods.

B. Bragg: Question concerning how complaints are handled.

J. Brown: Listen to the homeowners.

W. Nunnally: Must balance between the complaints and the law.

A. McRoberts: Town Council has discretion to approve or not approve CUP’s. Everything is taken into consideration and approve based on their knowledge and will be upheld in court.

B. Cousens (Vineyard Grove): Security was a reason for moving here. There is now an abundant amount of traffic. Vandalism is a problem.

J. Landers (Vineyard Grove): Purchased as second home. Idea of STR would help them financially. Preserving peacefulness and tranquility is everyone’s objective. Notices were sent out; 6 were in support, 3 were opposed. Timing of their purchase has put them in this position.

Pollard CUP – Café

J. Penniman: Question concerning sewer system.

A. Pollard: Separate septic system just for the Café.

J. Harris: Public Hearing is closed. Public Comment is open.

G. Christrafratos: Questioning whether there are future programs or discussions regarding starting a Parks & Recreation program in Irvington. So many opportunities that could happen with a Parks & Recreation program.

C. Bradley: Questions over recent invoices for legal services. Higher than the budgeted amount. Expressed concern that someone is looking into this.

L. Taylor: Clarified the bill was for 2 months, September and October.

1. **REPORT FROM THE MAYOR,** *J. Harris*

Must always follow Robert’s Rules of Order.

1. **REPORT FROM TOWN ATTORNEY,** *A. McRoberts*

Worked on Transient Occupancy Tax Ordinance. This is sort of the third-legged stool portion. Draft has been submitted. Sherriff’s vehicle has not come in yet.

1. **REPORT FROM THE ZONING ADMINISTRATOR,** *J. Nelson*

Two permits (pool and gazebo). New road being constructed diagonally across from Chesapeake Academy. It has been subdivided. The road exists on paper, now will be installed. 22 STR’s were grandfathered, 25 denied, 1 withdrew, 3 discussed tonight and 5 expected in December.

1. **COMMITTEE REPORTS**

* Budget & Finance Report, *B. Schaschek*

Upgrade of electric on poles has been done, invoice is submitted (will come out of ARPA funds).

**Motion *B. Schaschek* for $20,148.75 Elborn Invoice.**

**Second *G. del Rio.***

**Motion carries 6-0.**

**Motion *B. Schaschek* to appropriate $2,500 to Steamboat Era Museum.**

**Second G. del Rio.**

**Motion carries 6-0.**

**Motion *G. del Rio* to appropriate $16,400 to AES for engineering work Section A concerning sidewalk.**

**Second *W. Nunnally.***

**Motion carries 6-0.**

**Motion *B. Schaschek* to set aside $130,000 for “rainy day” fund for Irvington.**

**Second *W. Nunnally.***

**Motion carries 6-0.**

* Charter, Codes & Ordinances Committee, *J. Brown*

Should look into a codifier for town ordinances. Most towns are using Muni-Code. Presentation set for November 22, 2022, 9:30 to 10:15 a.m.

* H. R. Committee, *D. Patteson*

No report.

* Facilities Committee, *J. Brown, Co-Chair*

Internet for the Town, have to install final equipment.

* Community & Special Events Committee, *J. Penniman*

December 1 Christmas tree lighting events 4:30 – 6:00. Several activities planned.

* Playground Committee, *G. del Rio*

Broadened the committee and they met. Revenue/money will be needed. A lot of interest from Town Survey.

* Planning Commission Update, *T. Chapman – Chair*

Conditions on CUP STR.

Appropriation of $31,324 for Phase II of EPR.

Public engagement strategies discussed.

B. Schaschek: Documentation of what this is for needs to be put together. There are sufficient funds appropriated.

1. **OLD BUSINESS**

* Additional Sidewalks Information for review

Already discussed.

* Discussion of Sign Ordinance

Change the wording.

**Motion *W. Nunnally* for PC to review sign ordinance and make recommendations to TC to include that signage should keep the charm and character of Irvington and how this would be done.**

**Second *B. Schaschek.***

**Motion carries 6-0.**

* Discussion of Fence Ordinance

**Motion *W. Nunnally* review fence ordinance and make recommendations to Town Council.**

**Second *B. Schaschek.***

**Motion carries 6-0.**

**Motion *G. del Rio* to receive recommendations from Planning Commission by March 31, 2023 regarding fence and sign recommendations.**

**Second *D. Patteson.***

**Motion carries 6-0.**

* No parking signs for Taste of the Bay event – *J. Nelson*

Concern over parking on both sides of the road and leaving the middle of the road for travel.

**Motion *J. Penniman* No Parking beyond the width of the General Manager’s house to Carter’s Creek Road and to have signs and cones in place and offer the North Commons parking lot for use.**

**Second *W. Nunnally.***

**Motion carries 6-0.**

* Pollard\_CUP Café

**Motion *W. Nunnaly* to approve Pollard CUP Café.**

**Second *J. Brown.***

**Motion carries 5-1 (G. del Rio opposed).**

1. **NEW BUSINESS**

* EPR-PC funds
* Appropriate funds for Phase II.
* Randall Kipp Sign application – *J. Nelson*

**Motion *J. Penniman* to accept the Kipp application.**

**Second *G. del Rio.***

**Motion carries 6-0.**

1. **ANNOUNCEMENTS**

* Town Office closed, Friday, November 11, 2022, for Veteran’s Day
* Irvington Mayor’s Cup, Sunday, November 20, 2022
* Town Office closed Thursday and Friday, November 24 & 25, 2022, for Thanksgiving.
* Tree Lighting, December 1, 2022, at 5:00 p.m.
* Next Town Council Regular Called meeting, December 8, 2022, at 6:30 p.m. at Irvington **BAPTIST** Church

1. **ADJOURN**

**Motion *W. Nunnaly* to adjourn.**

**Second *J. Brown.***

**Motion carries 6-0.**